AGENDA Jan. 15, 2021

Present: Jennifer, Erin, Dennis, Mary, Sarah P, Sarah B, Emily, Gwen, Chris, Paul, Cristina, Carli, Nancy B, Nance M

Consent Agenda Items
1. Education and Outreach
    a. [Post-Workshop Focus Group Summary](#)

New Business
2. Announcement of ACENSUS2 working group includes ties to CORDA through Paul Conway and Erin Passehl Stoddart: https://www2.archivists.org/news/2020/acensus-ii-working-group-to-begin-work
3. [Collection Development Policy](#) & update re: SAA Archives (Jennifer and Erin)
    a. Discussion about new draft –
    b. Note about *American Archivist* in communities / reach out to editorial board
    c. Add note about bit-level preservation as default service, benefits of relationship with established Odum, etc.
    d. When finalized, make sure document is accessible for screen readers, etc.
    e. Members: take a look at draft in the next week and send any comments, etc.
4. Working Definitions – small group meeting on 1/28 12-1 pm EST (Jennifer)
    a. Jennifer connected with Assessment team on this. Bring together small team to help draft definitions to share out with CORDA for feedback. Small core group right now is Jennifer, Erin, Sarah P, Nance McGovern, Paul, plan to meet later this month. If members have interest in participating, reach out to Jennifer.
    b. To consider: folded into collection development policy, white paper, etc.?
    c. Nance suggested generating list of terms to start with
    d. Connect/coordinate with Dictionary of Archives Terminology, working definitions (as living, breathing document) vs "definitions" (not fold into, but linked to from all of our documentation), but make sure they resonate. Important terms for the archival community. Important for Facts and Figures webpages too.
    e. Key concepts and working definitions, include how they were developed to understand context, history, etc.
5. Repository Updates
    a. [Signed MOU](#) - update and promotion
        i. We want to package CORDA updates on a regular basis
        ii. ODUM can help with promotion, they have a communications officer and social media
        iii. Timeline for outreach/Milestones (each one should t-up the ones that follow)
            1. Got data? SAA Dataverse is coming!
            2. Want to help with research definitions?
            3. Looking for data and research training?

iv. Open House for Collection Development Policy
v. Open House for Core Definitions – when is a good time to have this? Probably need to wait until after February due to timing of working group
vi. "Love Data" week in February 10-14 – Sarah and Gwen

b. Meeting with Odum re: preservation (Nance McGovern and Erin)
i. Good discussion on overall preservation through Odum and UNC Dataverse, updated aspects of CD policy
ii. Thu-Mai provided a few new examples of documentation that the Repository Team can take a look at and see how we can mold them to our needs, will be need to move things forward in the next few months.

6. Assessment & Evaluation
a. [Research Agenda](#)
i. Opportunity with ACENSUS2 as group forms, learns about data needs from the start
ii. Want everyone to see themselves as part of research agenda
iii. Maybe start with annotation and expand, living document, how community helps develop and how CORDA helps
iv. Internal agenda and roadmap, "orientation document" guide for CORDA to make sure we are covering the areas for the research

b. Outreach to [data holders](#)
i. There haven't been across-organizational conversations about research; it needs to be a community document; so the question is how to create a community document;

7. Facts & Figures
a. Dennis and Chris met with Matt Black SAA before the holidays. Matt will look at initial coding of higher-level and one more specific webpages. Unsure of exact timeline but moving forward.

8. Liaison Updates (ran out of time, how to incorporate from Carli)